

**Tennis Sussex**  
**Minutes of Management Board (MB) Meeting**  
**(Meeting 53)**  
**1st August 2022 @ 19:30**  
**Offices of Enplan and via video conferencing**

**Present:**

Brenda Brady (BB)  
Martin Carpenter (MC)  
Alison Cash (ACC)  
Anne Clarke (AC)  
Julie Goldin (JG)  
Julie Hobbs (JH)  
Brian Kreel (BK)  
Deborah Rayner Gray (DRG)  
Steph Trill (ST)  
Mandy Tyler (MT)

Phil Latham (PL)  
Nikki Palmer (NP)

**Apologies:**

Liz Bartlett (LB)  
Chris Neighbour (CN)  
Keith Pullin (KP)  
Carly Washington (CW)

## **1. APOLOGIES FOR ABSENCE**

Apologies were received from Liz Bartlet, Chris Neighbour, Keith Pullin and Carly Washington.

## **2. MINUTES OF PREVIOUS MEETING (7 JUNE 2022)**

The Minutes were approved.

## **3. MATTERS ARISING / ACTION POINTS**

The Actions List Status was referred to and will be updated following this meeting.

## **4. COUNTY CHAMPIONSHIPS**

- On the date of the meeting, there were six days until the registration closed for the county championships and with JG, KP and PL working tirelessly they set the stage for record entries into the County Championships - 336 players with 525 entries.
- Disability tournaments to be held at The Weald.
- DRG raised the issue of the volunteers DBS checks and the correct procedures in place for all players under 18. It was advised that the referee, Dan Bartlett, checked DBS of the championship volunteers.
- The championships programme will include a touch tennis event on the Wednesday.

## **5. STRATEGIC PLAN UPDATES AND TS DASHBOARD**

- ST advised that all areas of the strategic plan have been updated. She also added that the more specific the targets are, the easier it will be to measure. **(Action: All)**
- MC has a meeting scheduled with John Golding of the LTA in September.

## 6. TS Website & Social Media

- MC and PL have received both supplier quotes to redevelop the TS website.
- It was decided that a smaller group would work on the website project in order to choose the developer. **(Action: MC, PL, AC, BB)**
- ACC agreed to allow a smaller group to develop the website and referenced the appeal of the cleanness and clarity of the Tennis Kent website.
- AC mentioned the need to incorporate LTA guidelines on county website development.
- JG suggests including a social media policy and offered to look at other counties' policies on social media. **(Action:JG)**

## 7. AOB

### Festival of Tennis

- MC expressed thanks for organising a fantastic day and the income generation for TS to BK and JG.
- BK mentioned the need to develop a wishlist for income investment in the upcoming year and that each of the TS leads come up with a five-point wishlist for investment of funds.

### Company Limited by Guarantee (CLG) set-up

- MT discussed that William Norton is advising on the rules and articles of association of the new limited company for TS. She acknowledged their generous two-hour meeting time at no cost.
- MT has completed the set-up of a new bank account for the limited company with Metro Bank.
- There is further clarity needed on some of the articles of association.
- The question arose as to whether TS will still register as a County Association and pay the £200 fee. **(Action:ST)**

### Patrons Scheme

- ST raised the issue of a different scheme for Patrons and whether a nominal fee as opposed to a higher fee would apply, particularly as Wimbledon tickets are not available. Possible options to replace the scheme with a 'Sussex Supporters club' and 'A 100 Club' were mentioned.

- AC suggested that the LTA should write to the patrons. She also added that the LTA has set-up a facility for airing grievances over the distribution of Wimbledon tickets this year, including aiming to deal with the instances where tickets were not received.

### **TS Awards 2023**

The option of venues for next year's Awards ceremony was narrowed down to two - i360 and AmEX. While a great venue, the i360 is more expensive and a decision was made to hold the 2023 TS Awards ceremony at the Amex on February 12th.

### **Help for Ukrainian Tennis Players**

MC mentioned that there are currently 22 Ukrainian children in Sussex who participate in tennis. TS is supportive of clubs subsidising club and lesson fees. JH suggested that maybe tournament entry fees could also be looked at.

### **Misc.**

- MT expressed the wish to invest in centralising TS files and making them available to MB members and staff as appropriate. ACC agreed to look into current options, the suitability and costs of One Drive storage. **(Action: ACC)**
- MT and MC agreed to hold a finance meeting to discuss the budget before the next MB meeting. **(Action: MT & MC)**

**The meeting closed at approx. 21:50**

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_